

**Women’s Fund of East Tennessee
Self-Sustainability Grant Request
September 2024**

The Women’s Fund of East Tennessee (WFET) is now accepting Self-Sustainability grant requests. WFET is guided by the vision “every woman self-sustaining” and driven by the mission to “be a catalyst to transform the lives of low-income women and girls in East Tennessee.” Self-sustainability grants are designed to strengthen this mission and vision in WFET’s 25-county service area. This opportunity is privately funded and intended to take care your organization’s needs and provide additional services.

Eligibility

To be considered for WFET funding, the proposing organization must:

- Provide confirmation that the organization is a 501(c)(3) public charity, unit of government, or public educational institution; and
- Have a service area that touches one or more counties in WFET’s 25-county service area.

Grant funding may be used for program expenses, staffing, travel, materials, and/or general operations. No funds may be used for capital improvements, unless such improvements are essential to programs and program delivery. This new policy is in recognition of the damage many non-profits in our region suffered from the hurricane.

Selection Process

Applications will be reviewed on a rolling basis by WFET committee members and staff, and subsequently approved by the board of directors. Organizations typically will be notified of funding decisions within 30 – 45 days of grant request received by email.

Please include any documents you would like to share along with your request such as resources you've created, reports on generating awareness, or any other relevant materials.

Please direct any questions to Kirby Deal, Executive Director at kdeal@wfet.org

I. ORGANIZATION INFORMATION

Organization:	
Address:	
Phone:	
Email:	
Website/URL	
EIN:	
Requested by: (Name/Title)	

II. FUNDING REQUEST

What is the purpose of this grant request including any time requirements? (250 words or less)

How does the grant support the vision and mission of the Women’s Fund of East Tennessee?

What impact will you be able to make with the above requested funding? Be specific. What metrics will be used to measure success?

Describe your service area and clientele (i.e, counties served, number of clients served, demographics of clientele)

How many individuals do you anticipate will be impacted by this grant funding?

Requested funding amount:

Please provide a brief itemization of how the funds will be used and any other funding resources that have been committed or pending.

III. SUPPLEMENTAL DOCUMENTATION

Please include the following documents when submitting your completed grant application:

- Most recent financial statements and/or most recent audit and/or IRS Form 990
- Current year organization operating budget
- List of current board of directors or equivalent governing body
- List of staff administering the project

III. RECOMMENDATION OF COMMITTEE

Date request sent to Committee: _____

Date recommendation received from Committee: _____

Recommendation to approve funding request: Yes _____ OR No _____

IV. BOARD APPROVAL

Date request sent to Board: _____

Date voted by Board: _____

Approved: Yes _____ OR No _____

V. GRANT PAID

Date Check sent: _____ Check #: _____

Date Check Received: _____

VI. GRANT REPORT

Date report received: _____

Date photos received: _____